

FIRST 5 COMMISSION OF SAN DIEGO

July 7, 2003
2:00 p.m. – 4:00 p.m.
County Administration Center
1600 Pacific Highway, 6th Floor
San Diego, CA 92101

AGENDA

ITEM	SUBJECT	PRESENTER
1	Call to Order	Chairman Cox
2	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to meeting being called to order).	Chairman Cox
3 Action	Approval of F5CSD Meeting Minutes – June 2, 2003 Supporting Document	Chairman Cox
4	Formation of the Consent Calendar	Executive Director Spiegel
5	State/Staff Report Supporting Document Overview: The First 5 Commission of California (FFCC) met on June 19, 2003 and the California Children and Families Association (CCAFA) met on June 18, 2003. This report includes a written summary of the CCAFA meeting. This report also includes a staff summary of local activities relevant to the First 5 Commission of San Diego, including: the Americorps program; The “Critical Years: Promoting Healthy Emotional Development in Young Children” forum; the “Success by 6” Conference; the follow-up meeting to the Kindergarten Summit; the Packard Foundation meeting; and Consensus Organizing Institute activities. Staff Recommendation: Receive State and Staff Report. Fiscal Impact: None.	Executive Director Spiegel
6	TPAC Report Supporting Document Overview: On June 23, 2003, the Technical and Professional Advisory Committee (TPAC) held its regular monthly meeting. A written summary of the meeting is attached for Commission information. Staff Recommendation: None. For information only. Fiscal Impact: None.	Commissioner Colling

<p style="text-align: center;">7 Action</p>	<p>Capacity Building Through Intergenerational Programs Supporting Document</p> <p>Overview: The Strategic Planning Committee recommended and staff has explored various funding options for Fiscal Year 2003 – 04. Included in those options were vision screening and treatment, and hearing screening and treatment strategies. A panel of professionals was convened for each of these strategies and the feedback received did not support either as a funding priority for the Commission. Meeting notes from both meetings are attached for Commission information.</p> <p>Presented for Commission discussion and action today is a funding strategy that is consistent with the Commission's Strategic Plan and fits with the Mission, Values, and Operating Guidelines of the Commission. This strategy focuses on capacity building of existing early childhood programs using intergenerational approaches, whereby seniors are linked to families with children 0 to 5. Pam Smith, Director of Aging and Independent Services (AIS), will make a presentation on current intergenerational programs in use within the County, models being used and the benefits of intergenerational services. A rough draft of the Statement of Work describing how this strategy could be funded is attached. The timeline for release of the Request for Proposal and grant awards is included in the draft</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Find that capacity building through intergenerational programs is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit. 2) Authorize the Executive Director to work with Purchasing and Contracting to issue a Request for Proposal for up to three years to build the capacity of existing 0 to 5 programs using an intergenerational approach. <p>Fiscal Impact: Up to \$3.0 million over three years from the Increased Access to Health Care and Treatment allocation in the Commission's Fiscal Year 2003 – 04 budget.</p>	<p style="text-align: center;">Executive Director Spiegel</p> <p style="text-align: center;">Pam Smith Director (AIS)</p>
<p style="text-align: center;">8 Action</p>	<p>211 Strategic and Initial Operational Planning Supporting Document</p> <p>Overview: On June 2, 2003 (Item No. 14), The Fromm Group made a presentation to the Commission on their findings from its research on Information & Referral systems in the region and 211 systems across the country. One of the recommendations contained in the report was that the Commission should play a leadership role in the development and implementation of a 211 system in San Diego County. Based on TPAC and the Commission's interest in supporting the development and implementation of a 211 system in San Diego County, the 211 San Diego Coalition presented staff with a request for funding for Phase I in the operational planning for 211 implementation based on the strategic planning that is currently underway. The two-year budget (four phases) and timeline for the development and implementation of a 211 system are attached for Commission information.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Find that the proposed contract with Community Health Improvement Partners (CHIP) I, on behalf of the 211 Coalition, is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit. 2) Authorize the Executive Director to negotiate and award a contract to CHIP for development and implementation planning for a 211 system in San Diego County. 	<p style="text-align: center;">Executive Director Spiegel</p>

	<p>Fiscal Impact: Up to \$70,500 from the Contributions to Community Projects (Strategic Investments in the Community) allocation in the Commission's Fiscal Year 2003 – 04 budget.</p>	
<p>9 Action</p>	<p>Contract Award – Behavioral Health Planning and Coordination Study Supporting Document</p> <p>Overview: On June 2, 2003 (Item No. 12), the Commission approved up to \$50,000 to prepare a behavioral health planning and coordination study, and to work with Purchasing and Contracting to determine the most viable method to select a contractor to perform the required services. Staff learned that Health and Human Services Agency's Children's Mental Health Services had already initiated a similar effort and that much of the information gathered would provide a solid foundation from which to work for the Commission's study. Therefore, staff is recommending that the contractor currently spearheading this effort for Children's Mental Health be retained to prepare a study tailored to the purposes of the Commission.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Find that the proposed contract with Mr. Walsh is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development with the County and provides a public benefit. 2) Authorize the Executive Director to negotiate and execute a sole source contract with Chris Walsh for up to \$50,000 to conduct a Behavioral Health Planning and Coordination Study for Children 0-5, and initiate Commission approved recommendations resulting from this study as appropriate. <p>Fiscal Impact: Up to \$50,000 from the Administration and Evaluation allocation in the Commission's Fiscal Year 2002 – 03 budget.</p>	<p>Executive Director Spiegel</p>
<p>10 Action</p>	<p>Contract Award – Independent Evaluator Supporting Document</p> <p>Overview: On January 27, 2003, Item 12, the Commission authorized the Executive Director to release a Request for Proposal (RFP) for up to \$500,000 to contract with an independent data evaluator for the development and implementation of an evaluation system. The RFP was released March 4, 2003. The recommended action will authorize the Executive Director or her designee to negotiate and award a contract with <i>Harder + Company</i>. <i>Harder + Company</i> will subcontract with <i>Zetetic Associates</i>, the Commission's FY 2002-03 independent data evaluator, who will be responsible for a majority of the project.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Find that the proposed contract with <i>Harder + Company</i> is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development with the County and provides a public benefit. 2) Authorize the Executive Director to negotiate and execute a contract for up to \$489,000 with <i>Harder + Company</i> to develop and implement an independent evaluation system. <p>Fiscal Impact: Up to \$489,000 from the Administration and Evaluation allocation in the Commission's Fiscal Year 2002 – 03 budget.</p>	<p>Executive Director Spiegel</p>
<p>11 Action</p>	<p>Sunset Review of Commission Policy Supporting Documents</p> <p>Overview: On May 6, 2002 (Item No. 8), the Commission approved Commission Policy CFC-005, "Support of Community Events and Educational Symposia." The policy was developed and approved to define the procedures to be followed when providing funds to an organization or community group for public information and education</p>	<p>Executive Director Spiegel</p>

	<p>activities, such as community events and educational symposia, conferences or other professional education activities. This policy is now up for Sunset Review.</p> <p>Staff review of the policy shows that it is consistent with the goals of the Commission and, therefore, recommends that the policy be extended, with minor revisions, until July 2005 for its next Sunset Review. Changes to the Support of Community Events and Educational Symposia include changing references to the San Diego County Children and Families Commission to First 5 Commission of San Diego and the deletion of the requirement that requests for funding be consistent with the Commission's unsolicited grant process that no longer exists. Requests for funding would still need to meet several criteria in order to be considered. A final version and a strikethrough/underline version are attached for Commission information.</p> <p>Staff Recommendation: Approve the revisions to Commission Policy CFC-005 "Support of Community Events and Educational Symposia" and extend the policy until July 2005 for its next Sunset Review.</p> <p>Fiscal Impact: None.</p>	
12 Information	<p>Commission Updates Supporting document</p> <p>Overview: Attached for Commission information are a status report of the results obtained from the Implementation and Allocation Plan for January 2001 through June 30, 2003, a calendar of community engagement activities for July and August 2003, and an updated summary listing of relevant bills introduced into the 2002 and 2003 legislative sessions, including bills signed by the governor and Chaptered into law. This will be the last time a status report will be provided for the Implementation and Allocation Plan for January 2001 through June 2003. Staff is currently developing a new Plan for the new Strategic Plan that took effect July 1, 2003.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	Executive Director Spiegel
13	<p>Future Agenda Items</p> <ul style="list-style-type: none"> ➤ Approval of Commission Policy CFC-10, "Innovative Grant Funding Process" ➤ TPAC Terms of Service ➤ Access to Health Care ➤ Contract Award – Pre-literacy and Health Planning and Coordination Studies 	Chairman Cox
14	Adjournment	Chairman Cox

If you are planning to attend and need special accommodations, you must call Amie Meegan at (619) 230-6460 at least three days in advance of the meeting.

NEXT COMMISSION MEETING

August 4, 2003

(Please Note: This meeting had previously been cancelled)

County Administration Center, Room 358

2:00 p.m. to 4:00 p.m.

**Public Comment on Specific Agenda Items is Taken
Throughout the Meeting at the Conclusion of Each Agenda Item**

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